



**San Miguel Authority for Regional Transportation
Board of Directors Meeting Agenda
Thursday December 8th, 2022
9 a.m.**

This meeting will be held virtually via Zoom:
<https://us02web.zoom.us/j/86156504900?pwd=bjRCenJGV0dzYTNqT2h6d2RvVnVNQT09>

Meeting ID: 861 5650 4900

Passcode: 386987

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Item No.	Presenter	Item Type	Topic	Packet Page	Estimated Time
1.	-	-	Public Comment	-	5
2.	Board	Meeting Resolution	Resolution 2022-19, Part 1a, regarding the Review and Approval of the December 8th, 2022 Agenda and Consent Items Resolution 2022-19, Part 1b, regarding the Review and Approval of November 10th, 2022 Meeting Minutes	6	5
3.	Averill	Action	Resolution 2022-20: FY23 Mill Levy Certifications	7	10
4.	Averill	Action	Resolution 2022-21: Approval of FY23 Budget, Capital Plan and Spending Appropriations	13	15
5.	Averill	Action	Resolution 2022-22: 2023 Meeting Dates	22	10
6.	Averill	Action	Resolution 2022-23: 2023-2024 Board Officers	24	10

7.	Distefano	Report	November 2022 Operations Update	25	10
8.	All	Report	Round Table Updates and Reports	-	5

GLOSSARY

5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5339	FTA program funding for buses and bus facilities
AAC	SMART Administrative Advisory Committee
ADA	Americans with Disabilities Act of 1990
AIS	Agenda Item Summary
CAAA	Clean Air Act Amendments of 1990 (federal)
CAC	SMART Community Advisory Committee
CDOT	Colorado Department of Transportation
CMAQ	Congestion Mitigation and Air Quality (a FHWA funding program)
DBE	Disadvantaged Business Enterprise
DOT	(United States) Department of Transportation
DTR	CDOT Division of Transit & Rail
FAST ACT	Fixing America's Surface Transportation Act (federal legislation, December 2015)
FASTER	Funding Advancements for Surface Transportation and Economic Recovery (Colorado's S.B. 09-108)
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year (October – September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
HOV	High Occupancy Vehicle
HUTF	Highway Users Tax Fund (the State's primary funding source for highways)
IGA	Inter-Governmental Agreement
ITS	Intelligent Transportation Systems
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
PPP (also P3)	Public Private Partnership
R3 or R5	Region 3 or Region 5 of the Colorado Department of Transportation
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RSH	Revenue Service Hour
RSM	Revenue Service Mile
RTP	Regional Transportation Plan
SOV	Single Occupant Vehicle
STAC	State Transportation Advisory Committee
STIP	Statewide Transportation Improvement Program
TA (previously TAP)	Transportation Alternatives program (a FHWA funding program)
TC	Transportation Commission of Colorado
TIP	Transportation Improvement Program
Title VI	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
TPR	Transportation Planning Region (state-designated)
TRAC	Transit & Rail Advisory Committee (for CDOT)
VMT	Vehicle Miles Traveled



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3.	Averill	Action	Resolution 2022-20: FY23 Mill Levy Certifications
4.	Averill	Action	Resolution 2022-21: Approval of FY23 Budget, Capital Plan and Spending Appropriations
5.	Averill	Action	Resolution 2022-22: 2023 Meeting Dates
	Averill	Action	Resolution 2022-23: 2023-2024 Board Officers

6.	Distefano	Report	November 2022 Operations Update
7.	All	Report	Round Table Updates and Reports

**San Miguel Authority for Regional Transportation
Board of Directors Meeting November 10th, 2022 Regular Meeting
Virtual meeting minutes**

Member Directors Present: San Miguel County – Kris Holstrom and Lance Waring. Town of Telluride – Adrienne Christy. Town of Mountain Village – Patrick Berry, Marti Prohaska, Harvey Mogenson (alternate).

Staff Present: David Averill and Kari Distefano (SMART). Kelly Kronenberg (Telluride Express).

The meeting was called to order at 3:06 p.m.

Item 1: Public Comment

No public comment was offered.

Item 2: Resolution 2022-17 Part 1a, regarding the Review and Approval of the November 10th, 2022 Agenda and Consent Items and Part 1b, regarding the Review and Approval of October 13th, 2022 Meeting Minutes

Patrick Berry moved to adopt Resolution 2022-17, parts 1a and 1b
Lance Waring seconded the motion.

A unanimous vote approved the motion.

Item 3: Resolution 2022-18 Approving an MOU with Continuum of Colorado Inc. and the Colorado Department of Transportation for the Transfer of a transit vehicle

Averill gave background on the item explaining the situation, the vehicle transfer process and next steps required to getting the vehicle in service for SMART. There were no concerns or questions expressed by the Board.

Lance Waring moved to adopt Resolution 2022-18
Patrick Berry seconded the motion.

A unanimous vote approved the motion.

Item 4: 3rd Quarter 2022 Performance Report

Averill presented the 3rd Quarter 2022 Performance Report. Metrics that were discussed included increased ridership, lower costs per passenger trip, and upticks in road calls on passenger complaints. No questions or concerns were expressed by the Board.

Item 5: 3rd Quarter 2022 Financials Report

Averill presented the 3rd Quarter 2022 Financials Report. No questions or concerns were expressed by the Board.

Item 6: DRAFT FY23 Capital Plan discussion

Averill presented a DRAFT capital plan for FY23, including project descriptions, grant funding availability, and rationale for the projects. Projections for capital spending were also included for FY24-FY27. No questions or concerns were expressed by the Board.

Item 7: October 2022 Operations Update

Distefano presented the October 2022 Operations Update.

Item 8. Executive Directors Report

Averill reported on grant status' and gave an update on the vehicle procurement process. He also identified some items coming up for subsequent meetings.

Item 9: Round table updates and reports

Item 10: Executive Session pursuant to C.R.S. 24-6-402 4(a) and 4(e) (I),(Open Meetings Law) and Sections 6.09 (a) (1) and (a) (5) of the SMART Bylaws for the purpose of: determining positions that may be subject to negotiations, developing strategy for negotiations and instructing negotiators regarding possible acquisition of real property to discuss potential real estate transaction.

Item 11: Executive Session pursuant to C.R.S. 24-6-402(4)(f) to Discuss Personnel Matters for Which the Employee has Consented: Executive Director Performance Review

No action was taken during the Executive Sessions.

The meeting was adjourned at 4:24 p.m.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION EVIDENCING ACTIONS TAKEN AT ITS DECEMBER 8TH, 2022 REGULAR MEETING**

RESOLUTION NO. 2022-19

RECITALS:

WHEREAS, the San Miguel Authority for Regional Transportation (“SMART”) was approved by the registered electors of the Town of Telluride, Town of Mountain Village, and that portion of the SMART combination that are within that part of the SMART boundaries located within unincorporated San Miguel County, pursuant to the Colorado Regional Transportation Authority Law, C.R.S. Title 43, Article 4, Part 6, at the general election held on November 8, 2016; and

WHEREAS, SMART is governed by the Colorado Regional Transportation Authority Law and SMART Intergovernmental Agreement (“SMART IGA”) conditionally approved by each of the governing bodies of the Town of Telluride, Town of Mountain Village and San Miguel County pending approval by the registered electors at the November 8, 2016 general election; and

WHEREAS, the Board held a regular meeting on December 8th, 2022; and

WHEREAS, Section 3.09 of the SMART IGA requires all actions of the Board to be taken by written resolution; and

WHEREAS, the Board desires to take action on certain items set forth below in accordance with the SMART IGA.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL TRANSPORTATION AS FOLLOWS:

1. At its December 8th, 2022 regular meeting the Board took action on the following:
 - a. Approval of the December 8th, 2022 meeting agenda (Exhibit A)
 - b. Approval of the Board meeting minutes for the November 10th, 2022 regular meeting (Exhibit B)

ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL TRANSPORTATION AT A REGULAR PUBLIC MEETING THIS DECEMBER 8TH, 2022.

Kris Holstrom, Board Chair

ATTEST:

David Averill, Executive Director

AGENDA ITEM SUMMARY (AIS)

San Miguel Authority for Regional Transportation



Meeting Date	Agenda Item	Submitted By
December 8 th , 2022	3	Averill
Objective/Requested Action		
This is an action item to approve Resolution 2022-20, Certification of the SMART property tax mill levies for Dolores and San Miguel Counties for 2023.		Report Work Session Discussion X Action
Key Points		
All property taxing entities are required to certify their mill levy and county-assessed valuations on an annual basis. Part of this exercise is to estimate the amount of tax revenues that will be received and identify (at a high level) how those revenues will be spent. Certification of the mill levy and assessed valuations at this meeting will ensure that SMART meets the statutory deadline of December 15 th .		
Committee Discussion		
NA		
Supporting Information		
NA		
Fiscal Impact		
Certification of the mill Levy before the statutory deadline ensures that property taxes will be collected in a timely manner and at the same rate in the coming year. Failure to do so could result in a loss of revenue.		
Advantages		
NA		
Disadvantages		
NA		
Analysis/Recommendation(s)		
Staff recommends that the Board certify the mill levy and assessed valuations for San Miguel and Dolores Counties, for Fiscal Year 2023.		
Attachments		
Attachment A: CDOR Form DLG 70 for San Miguel County for FY23 Attachment B: Certification of Valuation to the San Miguel County Assessor Attachment C: CDOR Form DLG 70 for Dolores County for FY23 Attachment D: Certification of Valuation to the Dolores County Assessor		

CERTIFICATION OF VALUATION BY SAN MIGUEL COUNTY ASSESSOR

Name of Jurisdiction: **26 - San Miguel Authority for Regional Transportation**

IN SAN MIGUEL COUNTY ON 11/21/2022

New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 IN SAN MIGUEL COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$904,267,942
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$908,477,267
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$908,477,267
5. NEW CONSTRUCTION: **	\$8,997,170
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b) C.R.S.): ##	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$132.71
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$2,053.87

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b), C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 IN SAN MIGUEL COUNTY, COLORADO ON AUGUST 25, 2022

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$9,549,819,623
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$127,011,566
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$958,319
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$3,018,119

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2022	
IN ACCORDANCE WITH 39-5-128(1.5) C.R.S. THE ASSESSOR PROVIDES:	
HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$3,130,270
** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.	

County Tax Entity Code

**CERTIFICATION OF VALUATION BY
DOLORES COUNTY ASSESSOR
SMART-SAN MIGUEL AUTHORITY FOR REGIONAL**

Date 11/15/2022

New Tax Entity? YES NO

NAME OF TAX ENTITY: TRANSPORTATION

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR _____:

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1.	\$	6,615,960
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2.	\$	6,726,757
3.	LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3.	\$	
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4.	\$	
5.	NEW CONSTRUCTION: *	5.	\$	6,726,757
6.	INCREASED PRODUCTION OF PRODUCING MINE: ≈	6.	\$	113,137
7.	ANNEXATIONS/INCLUSIONS:	7.	\$	
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8.	\$	
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Ⓢ	9.	\$	
10.	TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10.	\$	
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$	

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Ⓢ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART.X, SEC.20, COLO. CONSTUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR _____:

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1.	\$	64,142,788
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ADDITIONS TO TAXABLE REAL PROPERTY

2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2.	\$	1,627,861
3.	ANNEXATIONS/INCLUSIONS:	3.	\$	
4.	INCREASED MINING PRODUCTION: §	4.	\$	
5.	PREVIOUSLY EXEMPT PROPERTY:	5.	\$	
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	6.	\$	
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7.	\$	

DELETIONS FROM TAXABLE REAL PROPERTY

8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8.	\$	
9.	DISCONNECTIONS/EXCLUSIONS:	9.	\$	
10.	PREVIOUSLY TAXABLE PROPERTY:	10.	\$	

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$ _____

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

HB21-1312 VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$ 10.58

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

DLG 57 (Rev. 6/21)

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION CERTIFYING THE VOTER APPROVED SAN MIGUEL COUNTY AND DOLORES COUNTY
PROPERTY TAX MILL LEVIES FOR THE BUDGET YEAR 2023**

RESOLUTION NO. 2022-20

WHEREAS, the San Miguel Authority for Regional Transportation ("SMART") was approved by the registered electors of the Town of Telluride, Town of Mountain Village, that portion of unincorporated San Miguel County located within the SMART boundaries, pursuant to the Colorado Regional Transportation Authority Law, C.R.S Title 43, Article 4, Part 6, at the general election held on November 8, 2016, and;

WHEREAS, SMART is governed by the Colorado Regional Transportation Authority Law and the SMART Intergovernmental Agreement ("SMART IGA") approved by each of the governing bodies of the Town of Telluride, Town of Mountain Village, Town of Rico and San Miguel County, and;

WHEREAS, the Board has reviewed and approved the Department of Local Affairs Form DLG-70 Certification of the Tax Levies for San Miguel County, herein Exhibit A, and the corresponding Certification of Valuation by the San Miguel County Assessor dated November 21st, 2022, herein Exhibit B;

WHEREAS, the Board has reviewed and approved the Department of Local Affairs Form DLG-70 Certification of the Tax Levies for Dolores County, herein Exhibit C, and the corresponding Certification of Valuation by the Dolores County Assessor dated November 15th, 2022, herein Exhibit D;

WHEREAS, the Board desires to take action and set forth these Certifications in accordance with 39-5-128(1), C.R.S.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Authority for Regional Transportation:

1. **THAT**, for the purpose of meeting general operating expenses of SMART during the 2023 budget year, there is hereby levied a tax of .75 mills upon each dollar of total valuation for assessment of all taxable property within the boundaries of the San Miguel Authority for Regional Transportation for the year 2023 generating approximately \$683,410 in revenue, and
2. **THAT**, the Board of Directors for the San Miguel Authority for Regional Transportation are hereby authorized to certify to the County Commissioners of San Miguel County and Dolores County, Colorado the mill levy for the San Miguel Authority for Regional Transportation as herein determined.

**ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION AT A REGULAR PUBLIC MEETING THIS 8TH DAY OF DECEMBER 2022.**

By: _____

Kris Holstrom, SMART Board Chair

Attest:

David Averill, SMART Executive Director

AGENDA ITEM SUMMARY (AIS)

San Miguel Authority for Regional Transportation



Meeting Date	Agenda Item	Submitted By
December 8 th , 2022	4	Averill
Objective/Requested Action		
This is an action item intended for the adoption of the FY23 budget and capital plan, which have been developed by staff in response to guidance given at the September and October SMART Board meetings. Action will also be taken to approve appropriations for FY23.		Report Work Session Discussion X Action
Key Points		
<p><u>Background</u></p> <p>At its September meeting the Board discussed budget revenue assumptions and other items in the context of developing a draft budget for FY23. As a result of that discussion staff took direction from the Board and developed a draft budget for the Board to consider at its October meeting. There was a brief discussion on the draft 2022 budget at the October meeting that resulted in minimal changes that are reflected in this final version.</p> <p>Items of note for the Final budget that the Board has in front of them include:</p> <ul style="list-style-type: none"> - An assumed 3 percent increase in sales tax revenue over what was budgeted for FY22; - An assumption that property tax revenue will be roughly the same as in FY22; - An assumption that RETA revenue will be \$150,000 in FY23 - A beginning of year transfer of \$1,600,000 to the Capital and Operating reserve fund; - Updated cost estimates for operations by route that are reflective of current Contract rates; <p>Staff is also providing a preliminary capital plan based on current reserves, identified projects, and a proposed bus replacement schedule through 2027. Highlights from the proposed capital plan for 2023 include:</p> <ul style="list-style-type: none"> - Grant matching funds for four (4) 40' transit buses (2 replacements for the existing Norwood buses, 1 bus for a new Montrose – Telluride service, and 1 bus to be used as a backup on these routes); - Grant matching funds for the purchase of an additional cutaway bus for the Lawson and Off-Season services; - Grant matching funds for 3 replacement vanpool vehicles; - Funding for repairs at 137 and 135 Society Drive - Funding for the purchase/transfer of a used cutaway from another CDOT Grant Partner; - Funding for a strategic land purchase for a future large bus maintenance/storage facility and/or employee housing; - Rico bus barn project 		
Committee Discussion		
NA		
Supporting Information		
NA		
Fiscal Impact		
The recommended budget has an anticipated net income of approximately \$12,000 resulting in a remaining operating fund balance of approximately \$812,000 at the end of FY23. The recommended capital plan anticipates that capital reserves will remain at approximately ~\$2,047,500 at the end of FY23.		
Advantages		
NA		

Disadvantages
NA
Analysis/Recommendation(s)
Staff recommends that the Board adopt the 2023 budget and capital plan as presented and approves the appropriations for FY23.
Attachments
Attachment A: Recommended 2023 Budget Attachment B: Capital Plan 2023-2027

SMART FY23 BUDGET

December 8th, 2022

	2023 Budget
Beginning Operating Fund Balance	\$2,400,000
Transfers	
Transfer to Operating and Capital Reserve	\$1,600,000
Total Transfers	\$1,600,000
Remaining Operating Fund Balance after Transfers	\$800,000

PROJECTED REVENUES**SMART Ballot Tax Revenue**

Sales Tax	\$800,000.000
Property Tax	\$683,410
Subtotal Taxes	\$1,483,410.000

Intergovernmental Revenue

San Miguel County Contribution (RETA)	\$150,000
Subtotal Intergovernmental	\$150,000

Fees for Services

Fares - Norwood/Downvalley/Rico	\$55,000
Fares - Van pools	\$20,000
Subtotal Fees for Services	\$75,000

Grant Revenue

CDOT Operating (5311)	\$182,160
CDOT MMOF funding - Meadows Underpass planning and design project	\$128,000
Subtotal Grant Revenue	\$310,160

Facility Revenue

137 and 135 Society Dr.	\$100,000
Subtotal Facility Revenue	\$100,000

Total All Revenues	\$2,118,570
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PROJECTED EXPENSES**General Expenses****Personnel Expenditures**

Salaries	\$210,750
Benefits	\$68,000
Payroll taxes	\$17,000
Subtotal Personnel Expenditures	\$295,750

Professional Services + Operations

Mileage reimbursement	\$2,500
Operating Expenses	\$6,000
PR/Marketing	\$52,000
Website support	\$3,500

Professional Services + Operations Expenses continued next page

Professional Services + Operations Expenses continued

Attorney fees	\$15,000
Bookkeeping-CPA Audit	\$6,500
CIRSA PC/WC coverage	\$17,100
Treasurers Fees	\$21,000
Consulting services - Meadows Underpass planning and design project (grant match)	\$128,000

Subtotal Professional Services + Operations **\$251,600**

Association Dues, Conferences and Training

Colorado Association of Transit Agencies (CASTA) Dues	\$2,000
South West Transit Association (SWTA) Dues	\$250
Training Registration and Lodging	\$1,590
Travel expenses	\$2,120
Conference Registration and Lodging	\$4,240

Subtotal Association Dues, Conferences and Training **\$10,200**

Total General Expenses **\$557,550**

Transit Service, Facilities, and Special Project Expenses**Transit Service Expenses**

Down Valley Route	\$123,000
Norwood Route	\$223,000
Lawson Hill Service	\$315,000
Rico Route	\$42,000
Lawson-MV Pilot (annual)	\$78,000
Fuel	\$120,000
Commuter Shuttle Program	\$70,000
Offseason service, includes Lawson and Meadows local services	\$288,000
Medical Shuttles - Allpoints	\$15,000
Service Expansion/Pilot Pool	\$50,000
Unscheduled maintenance/other costs	\$40,000
Parts allowance for large buses	\$50,000

Subtotal Transit Service Expenses **\$1,414,000**

Lawson Hill Intercept Lot Expenses

Winter Plowing	\$10,815
Security/Parking Enforcement	\$9,270
Janitorial Services for restrooms	\$13,390
Janitorial Supplies	\$2,575
Recycling and Waste removal	\$1,030
Landscape Maintenance	\$2,575
Utilities (Gas/Electric/Water)	\$2,575

Subtotal Lawson Lot Management Expenses **\$42,230**

Facility Maintenance Expenses

Lawson Owners HOA dues	\$1,580
Property management services	\$9,000
Winter Plowing	\$1,575
Janitorial	\$3,465
Landscape Maintenance	\$2,100
Utilities	\$4,725

Subtotal Facility Expenses **\$22,445**

Transit Service, Facilities, and Special Project Expenses continued

Special Projects

SMART Lawson Hill facilities planning and design	\$70,000
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<i>Subtotal Special Projects</i>	\$70,000
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<i>Total Transit Services, Facilities and Special Projects expenses</i>	\$1,548,675
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Total All Expenses	\$2,106,225.00
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Projected Yearly Net Income	\$12,345
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Ending Fund Balance, 12/31/23	\$812,345
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SMART FY23-FY27 Capital Plan

Capital and Operating Reserve as of 1/1/2023	3,201,726.00
Transfer of \$1,600,000 from operating account as part of 2022 budget	\$1,600,000
90 Day Operating Reserve	\$475,000
Total Capital Reserves	\$4,326,726

Projected Capital Projects - 2023	Total Cost	Anticipated State/Federal Share	Local Share	Grant Funding Secured? (source)
4 40' transit coaches ((2) Norwood replacements, (1) for Montrose to Telluride, (1) backup	\$2,800,000	\$2,240,000	\$560,000	Yes
New cutaway for Lawson/Off-Season service	\$164,800	\$131,840	\$32,960	Yes
Vanpool vehicle replacements (3)	\$204,000	\$163,200	\$40,800	Yes
Lawson Facilityyy Repairs	\$20,000	\$0	\$20,000	No
Used cutaway (grant funded transfer) for backup	\$50,000	\$0	\$50,000	No
Strategic land purchase	\$1,375,000	\$0	\$1,375,000	No
Rico Bus barn project	\$200,000		\$200,000	No
Total	\$4,813,800	\$2,535,040	\$2,278,760	

End of FY23 Capital Reserve Balance assuming no additional transfers \$2,047,966

Projected Capital Projects - 2024	Total Cost	Anticipated State/Federal Share	Local Share	Grant Funding Secured? (source)
Driveway repair work at Lawson Facilities	\$200,000	\$0	\$200,000	No
Norwood bus barn expansion	\$250,000	\$0	\$250,000	No
Meadows Trail Underpass local match funding	\$250,000	\$0	\$250,000	No
Replace Rico bus (704)	\$164,800	\$131,840	\$32,960	No
Total	\$864,800	\$131,840	\$732,960	

End of FY24 Capital Reserve Balance assuming no additional transfers \$1,315,006

Projected Capital Projects - 2025	Total Cost	Anticipated State/Federal Share	Local Share	Grant Funding Secured? (source)
Lift for maintenance facility - 137 Society Drive	75000	60000	15000	No (5311/5339)
Tools and equipment for maintenance facility	100000	80000	20000	No (5311/5339)
Replacement Van (replaces 2020 Montrose van)	\$57,000	\$45,600	\$11,400	No (5311/5339)
Replacement buses for Lawson/Off-Season (assumed electric)	\$600,000	\$480,000	\$120,000	No (5311/5339)
Total	\$657,000	\$525,600	\$131,400	

End of FY25 Capital Reserve Balance assuming no additional transfers \$1,183,606

Projected Capital Projects - 2026	Total Cost	Anticipated State/Federal Share	Local Share	Grant Funding Secured? (source)
No identified projects	\$0	\$0	\$0	0
Total	\$0	\$0	\$0	

End of FY26 Capital Reserve Balance assuming no additional transfers \$1,183,606

Projected Capital Projects - 2027		Total Cost	Anticipated State/Federal Share	Local Share	Grant Funding Secured? (source)
No identified projects			\$0	\$0	\$0
Total			\$0	\$0	\$0

End of FY26 Capital Reserve Balance assuming no additional transfers \$1,183,606

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION ADOPTING A BUDGET AND APPROVING SPENDING APPROPRIATIONS FOR
FISCAL YEAR 2023 BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST
DAY OF DECEMBER 2023**

RESOLUTION NO. 2022-21

WHEREAS, the San Miguel Authority for Regional Transportation ("SMART") was approved by the registered electors of the Town of Telluride, Town of Mountain Village, and that portion of unincorporated San Miguel County located within the SMART boundaries, pursuant to the Colorado Regional Transportation Authority Law, C.R.S Title 43, Article 4, Part 6, at the general election held on November 8, 2016, and;

WHEREAS, SMART is governed by the Colorado Regional Transportation Authority Law and the SMART Intergovernmental Agreement ("SMART IGA") approved by each of the governing bodies of the Town of Telluride, Town of Mountain Village, San Miguel County, and the Town of Rico, and;

WHEREAS, an annual budget and capital plan for 2023 has been prepared and submitted for consideration of the SMART Board of Directors at a regular noticed meeting on December 8th, 2022, and;

WHEREAS, the Board has reviewed and determined that proposed revenues are of .25% levied sales tax and .75 mills of property tax revenue and that the expenditures identified herein are estimated to be the best available information for the Regional Transportation Authority, and;

WHEREAS, the SMART Board has made provision in the Fiscal Year 2023 budget for revenues in an amount equal to or greater than the total proposed expenditures and set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserve/fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of SMART.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL TRANSPORTATION AS FOLLOWS:

1. The budget submitted hereby is approved and adopted as the budget of the San Miguel Authority for Regional Transportation for Fiscal Year 2023; and
2. The following sums are hereby appropriated from the 2023 revenues for the purposes stated:

General Fund

General Operations	\$557,550
Transit and Transportation Services	<u>\$1,548,675</u>
Total General Fund	\$2,106,225

Reserve Fund

Beginning Fund Balance	\$4,801,726
FY23 Capital Purchases	\$2,278,760
Remaining Capital Reserve	\$2,047,996
<u>Remaining Operating Reserve</u>	<u>\$475,000</u>
Total Remaining Reserve Fund Balance	\$2,522,966

**ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR
REGIONAL TRANSPORTATION AT A REGULAR PUBLIC MEETING THIS 8TH DAY OF DECEMBER, 2022.**

Kris Holstrom, Board Chair

David Averill, Executive Director



SMART Board of Directors - anticipated meeting dates for 2023

January 12th, 2023

February 9th, 2023

March 9^h, 2023

April 13th, 2023

May 11th, 2023

June 8th, 2023*

July 13th, 2023

August 10th, 2023

September 14th, 2023

October 12th, 2023

November 9th, 2023

December 14th, 2023

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR
REGIONAL TRANSPORTATION ESTABLISHING A MEETING SCHEDULE FOR 2023**

RESOLUTION 2022-22

RECITALS:

WHEREAS, the San Miguel Authority for Regional Transportation ("SMART") was approved by the registered electors of the Town of Telluride , Town of Mountain Village, Town of Rico and that portion of the SMART combination that are within that part of the SMART boundaries located within unincorporated San Miguel County, pursuant to the Colorado Regional Transportation Authority Law, C.R.S Title 43, Article 4, Part 6, at the general election held on November 8, 2016;

WHEREAS , Section 3.09 of the SMART IGA requires all actions of the Board to be taken by written resolution;

WHEREAS , the Board desires to take action on certain items set forth below in accordance with the SMART IGA.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Authority for Regional Transportation as follows:

- 1. That**, the attached 2023 meeting schedule is approved.

**ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS AT A REGULAR PUBLIC MEETING
HELD ON THE 8TH DAY OF DECEMBER 2022.**

**SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION**

By: _____
Kris Holstrom, Chair

Attest:

By: _____
David Averill, Executive Director

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL AUTHORITY FOR REGIONAL
TRANSPORTATION ELECTING BOARD OFFICERS FOR 2023 AND 2024**

RESOLUTION 2020-23

RECITALS:

WHEREAS, the SMART Governing IGA stipulates that the Board must elect a Board Chair, Vice Chair, Secretary, and a Treasurer; and

WHEREAS, traditionally, Board Officer positions have rotated between the member jurisdictions on a two-year cycle; and

WHEREAS, the Board last elected Officers in December of 2020.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Authority for Regional Transportation as follows:

1. **That**, the following persons are elected to the Officer position(s) indicated next to their names to serve until their successor(s) shall be duly elected, unless she or he resigns, is removed from office or is otherwise disqualified from serving as an Officer of the Board of the San Miguel Authority for Regional Transportation, effective at the next meeting.

Position	Name
Board Chair	
Board Vice Chair	
Board Secretary	
Board Treasurer	

ADOPTED AND APPROVED by the Board of Directors at a regular public meeting held on the 8th day of December 2022.

SAN MIGUEL AUTHORITY FOR REGIONAL TRANSPORTATION

By: _____

Kris Holstrom, Chair

Attest:

By: _____

David Averill, Executive Director



December 2nd, 2022

- **Update on Real-Time Passenger Information App**

Swiftly staff has the files needed to set up a demonstration of their product specific to our bus routes. Their product will be based on access to Samsara, the GPS tracker that Telluride Express uses, and files that we provided that tract routes and schedules for our buses. When they have accomplished the installation of the necessary files on their end, they will provide us with a demonstration of the product. At that point, we will be able to determine whether or not, the Swiftly app will meet our needs.

- **Update on Senior & Disabled Transit Service Roadmap**

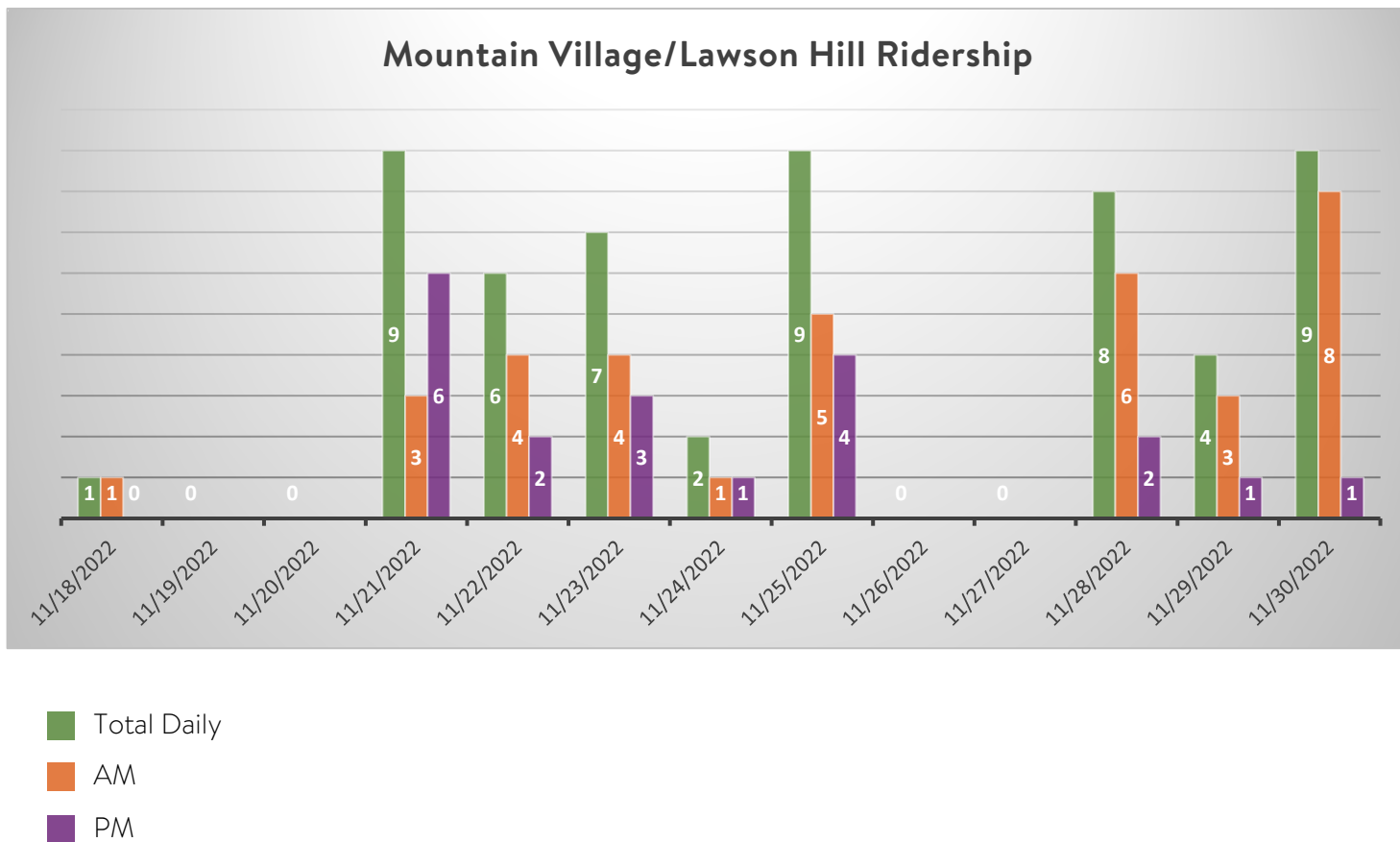
Fehr and Peers will be providing a draft of the final

report for the Senior & Disabled Transit Service Roadmap next week. Once SMART staff has reviewed the recommendations and we have discussed the plan with potential partners, All Points and Tri County Health Network, the plan will be ready for a presentation to the Board.

- **New Mountain Village/Lawson Route**

The Mountain Village/Lawson Route started on November 18th. Ridership has been small but steady, illustrating a need. At this point, we are not sure if it is being used mainly by Lawson Hill residents or if we are getting riders that are transferring from Down Valley and Norwood buses. Hopefully as time goes on and word gets around, ridership on this route will increase.

Mountain Village/Lawson Hill Ridership





• **Commuting Habits and Public Transportation
Access by Census Tract**

The American Community Survey has information by Census Tract regarding San Miguel County resident commuting habits. This is good information to have when evaluating the potential need for more or different transit services.

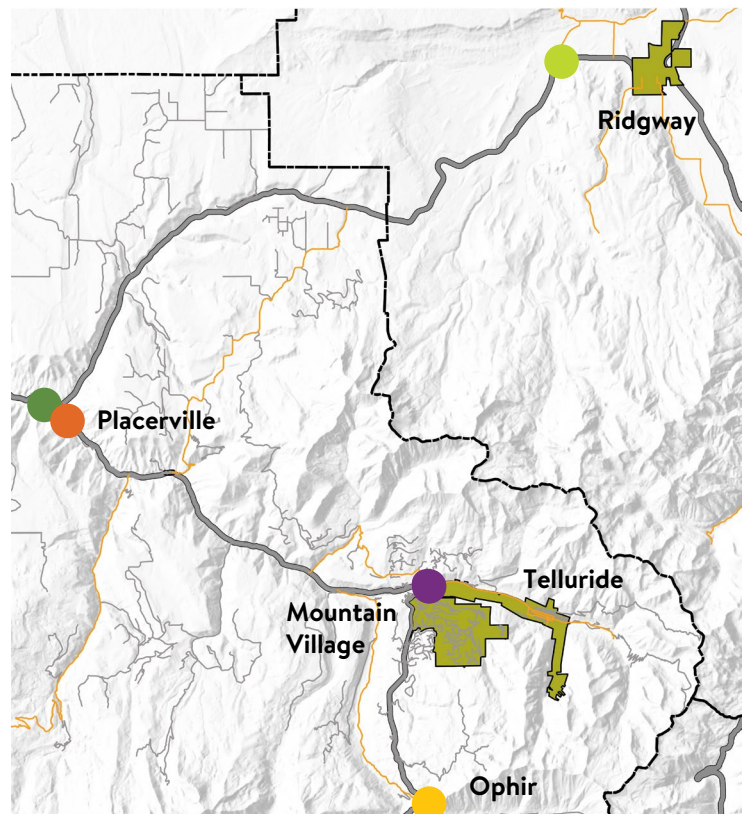
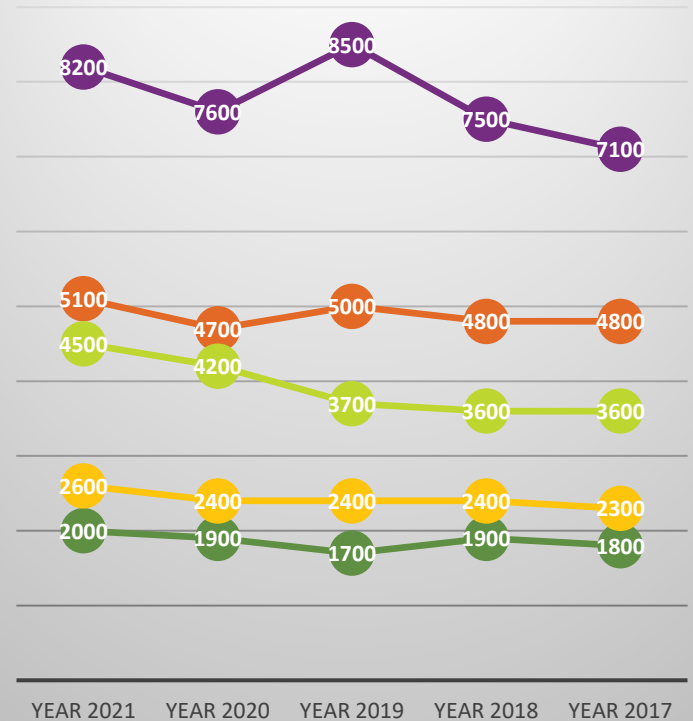
The American Community Survey data is produced by the U.S. Census Bureau. It is an ongoing survey that provides information on an annual basis that helps to determine how Federal and State funds are distributed. While this is often the best information available, it is important to note that the margin of error for the information presented on the following pages ranges between ± 11.5 and ± 0.3 with an average margin of error in the data that is included of ± 4.3 .

Traffic volume data comes from CDOT counting stations distributed as shown on the map to the right. Predictably, traffic volumes in our region continue to increase. Except for the 2019 counts on Highway 145 just north of the round-a-bout, all counter stations in the region have recorded higher rates of traffic in 2021 compared to the prior five years.

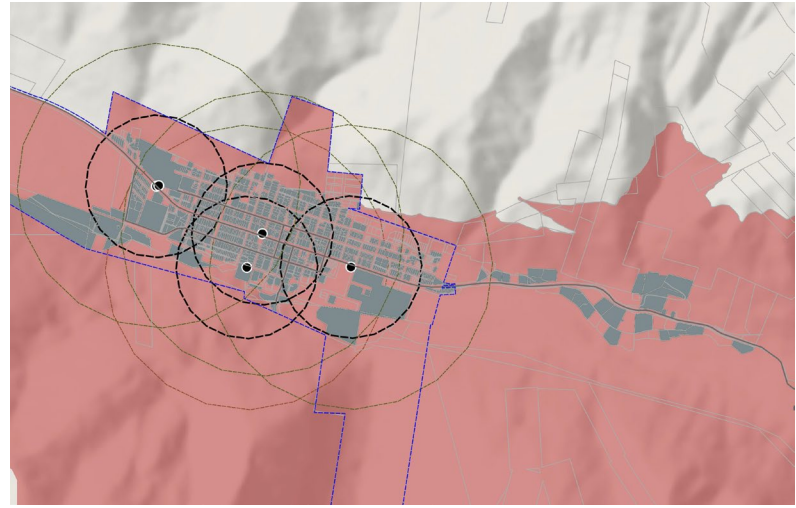
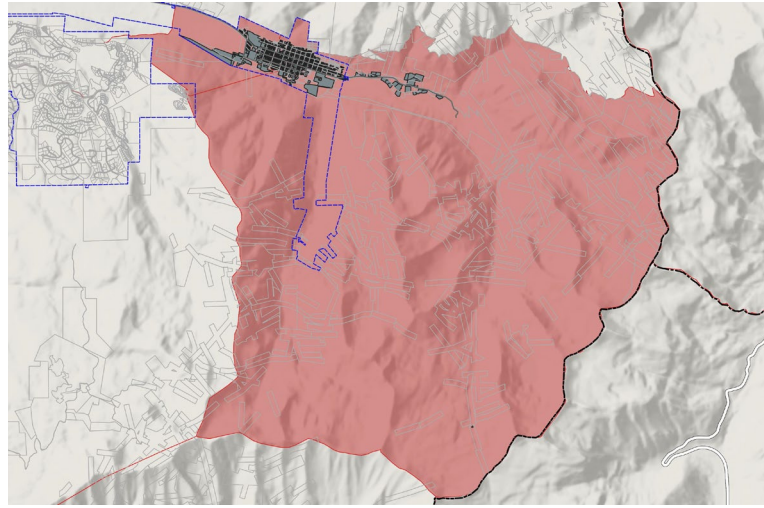
As can be seen on the following pages, driving alone is the most frequent form of commuting in all census tracts in San Miguel County except Census Tract 9681.01, the tract that includes Telluride, where walking is the most common form of commuting. Public transportation is more common in Census Tract 9681.02, the tract that includes the Mountain Village, but even in this tract, only 14.7 people use public transportation to commute to work. Despite robust access to public transportation, as this information illustrates that this area is heavily dependent on private vehicles to get to and from work.

Going forward, we will be evaluating our service and attempting to determine what gaps and barriers exist that are discouraging people from using the SMART transit system.

CDOT Regional Traffic Counts



Commuting Habits and Access to Public Transportation – Census Tract 9681.01



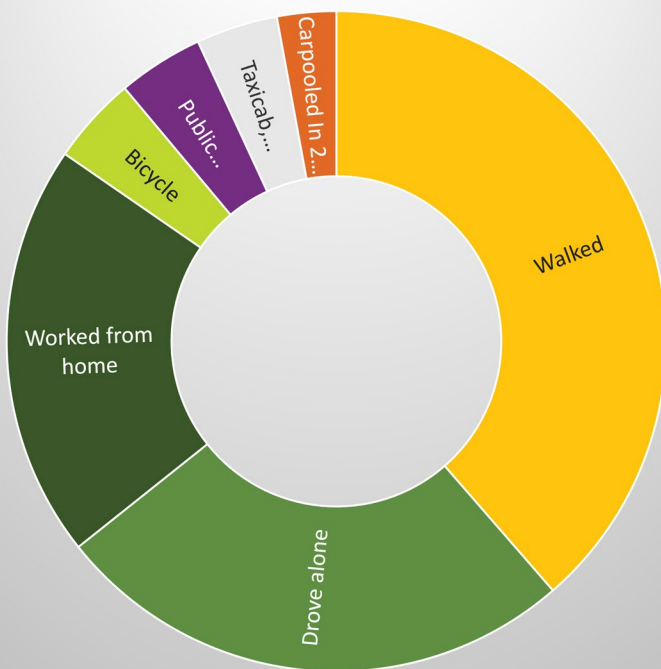
Census Tract 9681.01 Statistics:

- Total Population – 2,616
- Number of parcels within Census Tract 9681.01 (includes parcels that are partially within Tract 9681.01) – 2,989
- Number of developed Parcels -2,339
- Percent of parcels that have been developed – 78.2%

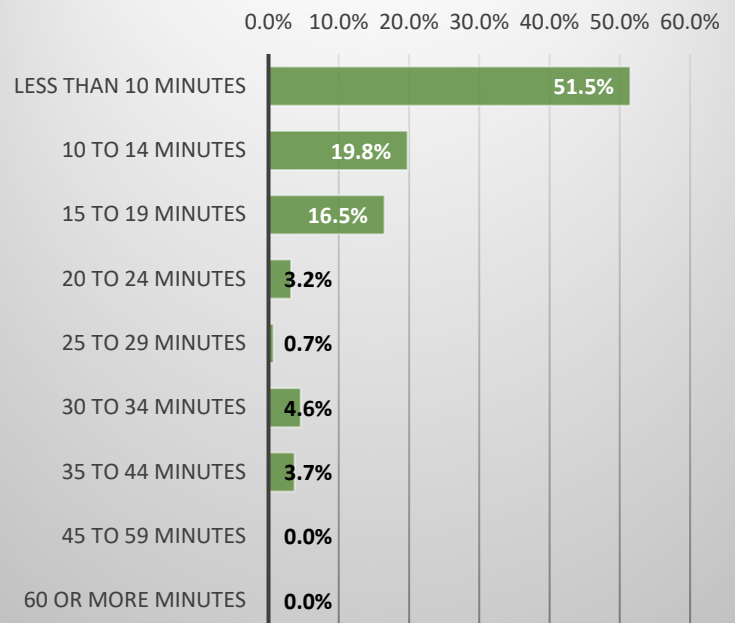
Assess to public Transportation:

- Number of developed parcels within ¼ mile of a bus stop or a gondola terminal (includes top of Gondola) – 2,250
- Number of parcels within ½ mile of a bus stop or a gondola terminal – 2,307
- Percent of developed parcels within a ¼ mile of a bus stop or a gondola terminal – 96.2%
- Percent of developed parcels within a ½ mile of a bus stop or gondola terminal – 98.6%

Mode of Transportation to Work

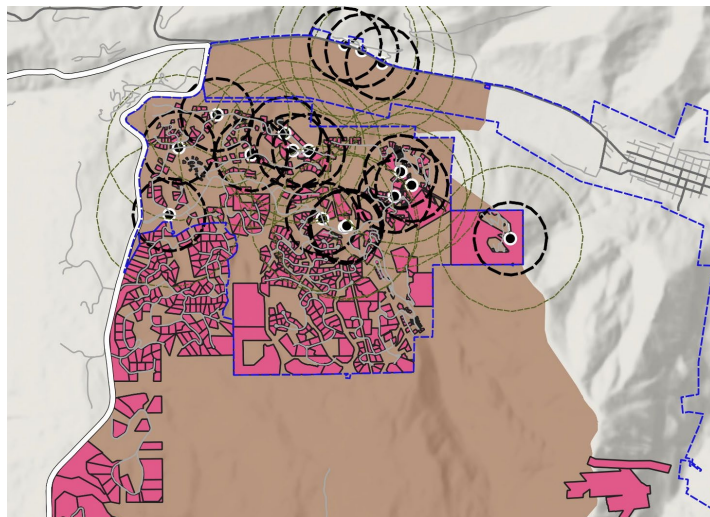
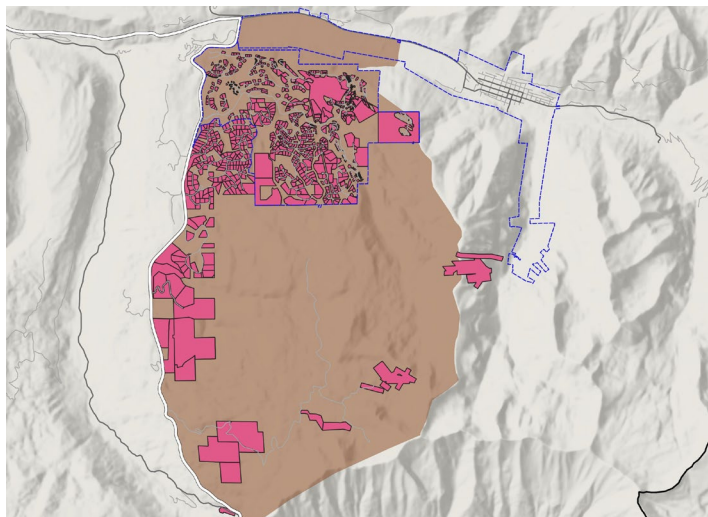


Time spent commuting to work



Vehicle Availability –

No vehicle available in household – 6.3%
 1 vehicle available in household – 45.0%
 2 vehicles available in household – 39.1%
 3 or more vehicles available in household – 9.5%

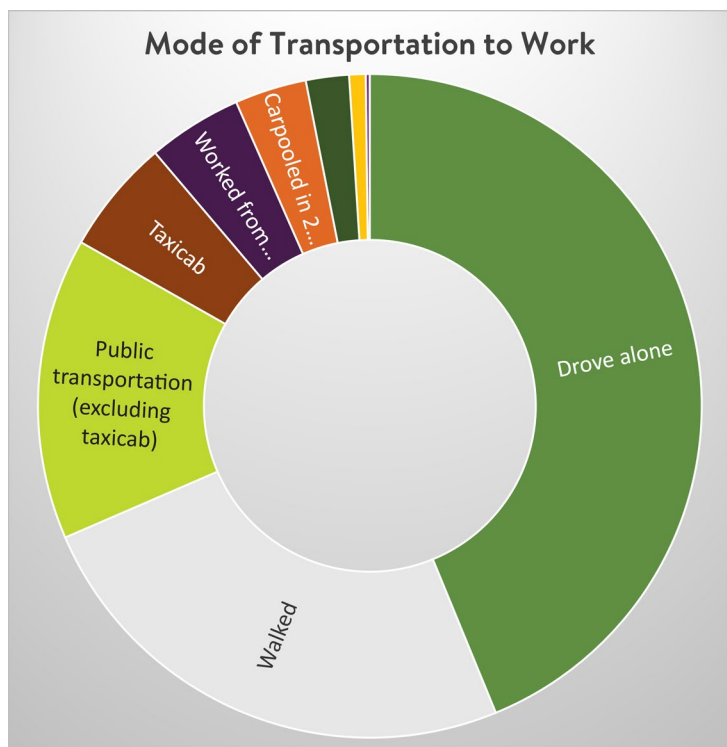


Census Tract 9681.02 Statistics:

- Total Population – 1,902
- Number of parcels within Census Tract 9681.02 (includes parcels that are partially within Tract 9681.02) – 2,978
- Number of developed Parcels -2,195
- Percent of parcels that have been developed – 73.7%

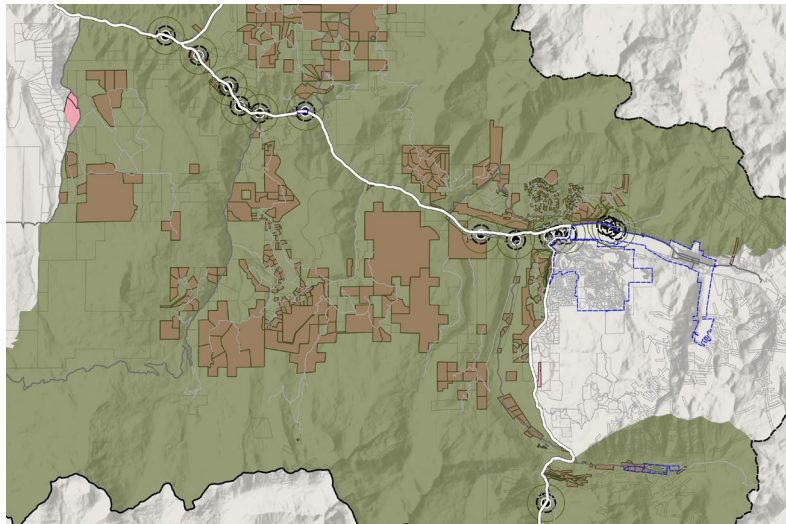
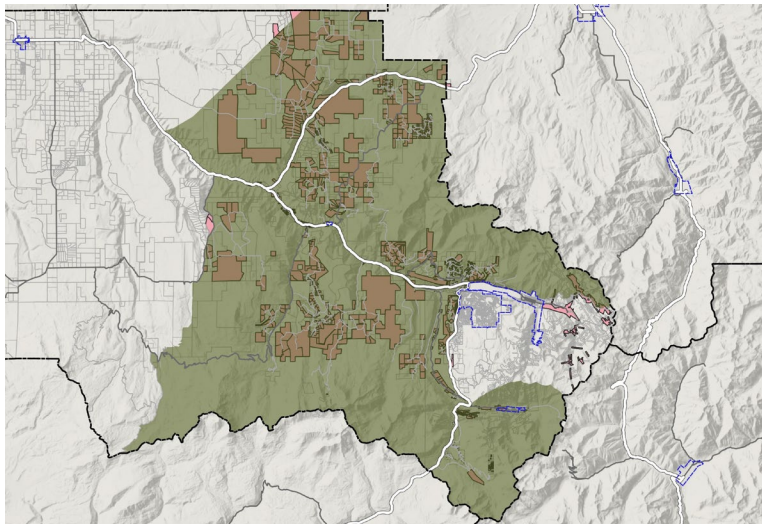
Assess to public Transportation:

- Number of developed parcels within ¼ mile of a bus stop or a gondola terminal (includes top of Gondola) – 1,720
- Number of parcels within ½ mile of a bus stop or a gondola terminal – 1,939
- Percent of developed parcels within a ¼ mile of a bus stop or a gondola terminal – 78.3%
- Percent of developed parcels within a ½ mile of a bus stop or gondola terminal – 88.3%



Vehicle Availability –

- No vehicle available in household – 11.0%
- 1 vehicle available in household– 53.1%
- 2 vehicles available in household – 25.9%
- 3 or more vehicles available in household – 10.0%



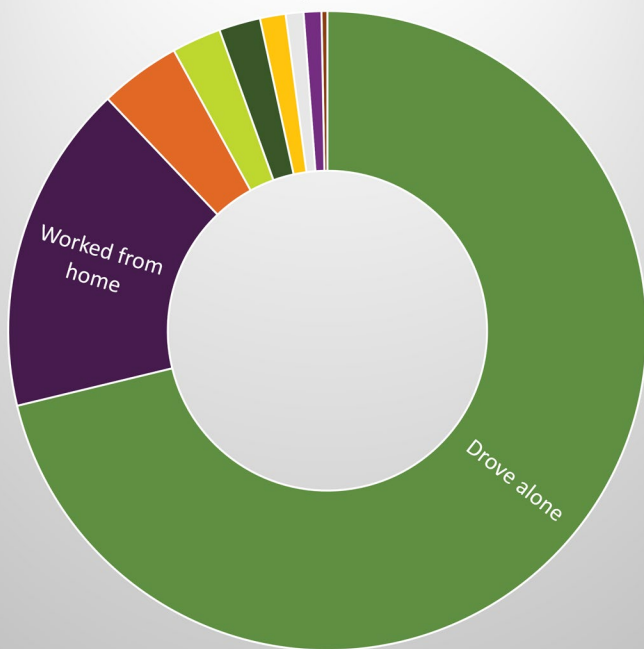
Census Tract 9681.03 Statistics:

- Total Population – 2,333
- Number of parcels within Census Tract 9681.03 (includes parcels that are partially within Tract 9681.03) – 3,056
- Number of developed Parcels -1,574
- Percent of parcels that have been developed – 51.5%

Assess to public Transportation:

- Number of developed parcels within ¼ mile of a bus stop or a gondola terminal – 571,
- Number of parcels within ½ mile of a bus stop or a gondola terminal – 671,
- Percent of developed parcels within a ¼ mile of a bus stop or a gondola terminal – 36.3%
- Percent of developed parcels within a ½ mile of a bus stop or gondola terminal – 42.6%

Mode of Transportation to Work



Drove alone in a car, truck or van – 71.3%

Bicycles – 2.1%

Works from home – 16.7%

4+ person carpool – 1.3%

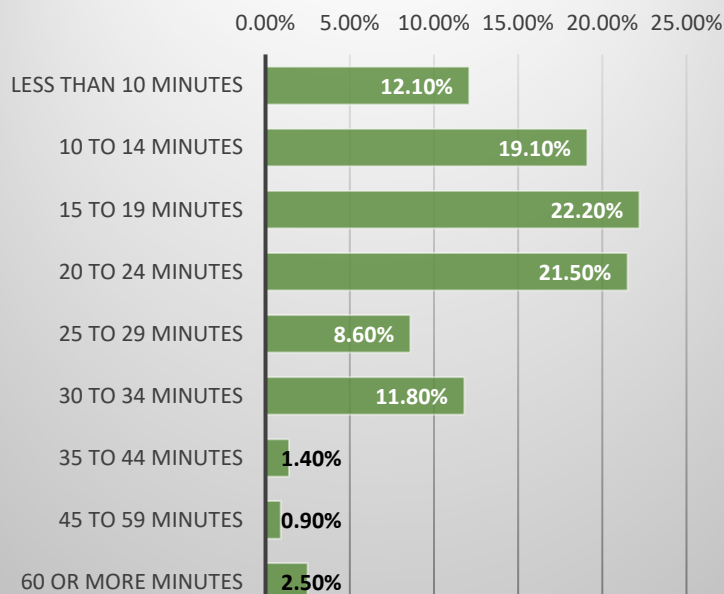
2 person carpool – 4.1%

Walked – 2.1%

Public transportation – 2.5%

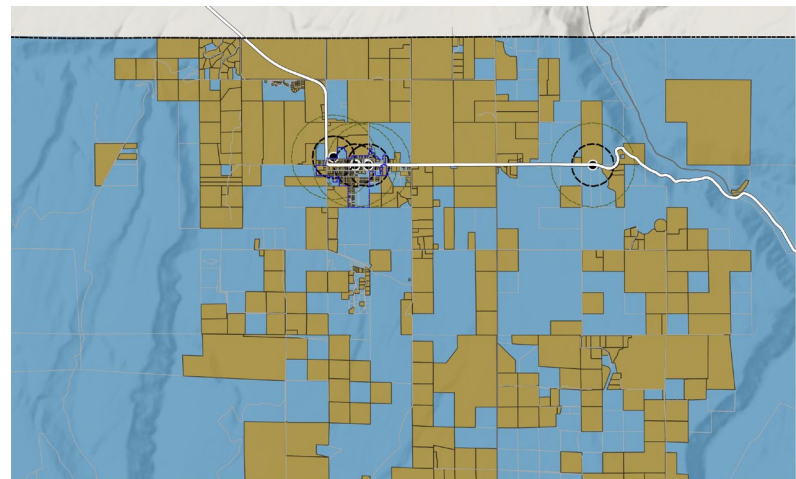
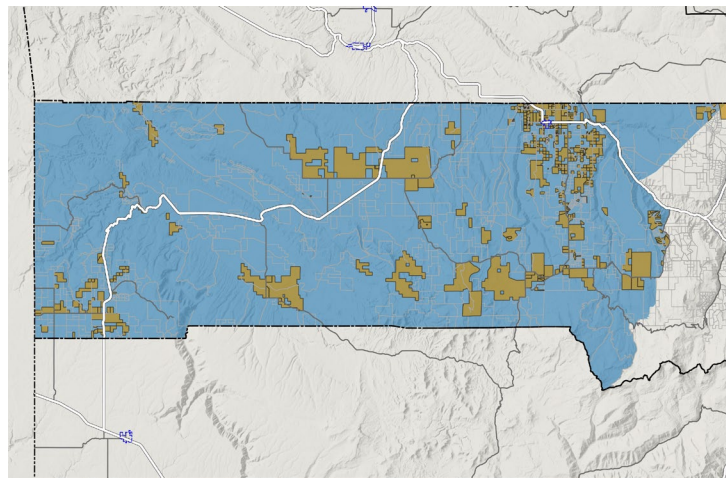
3 person carpool – 1%

Time Spent Commuting to Work



Vehicle Availability –

No vehicle available in household – 0.0%
 1 vehicle available in household – 21.2%
 2 vehicles available in household – 52.5%
 3 or more vehicles available in household – 26.3%

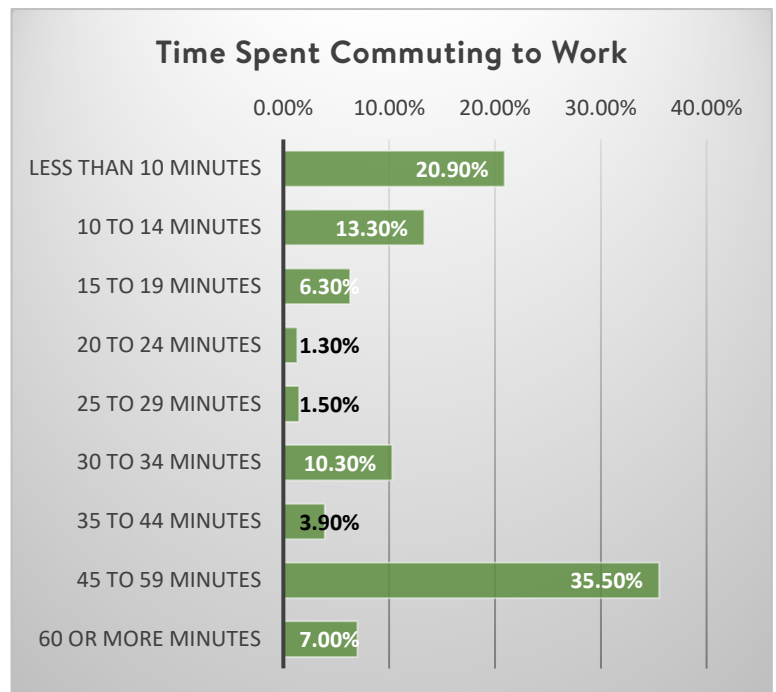
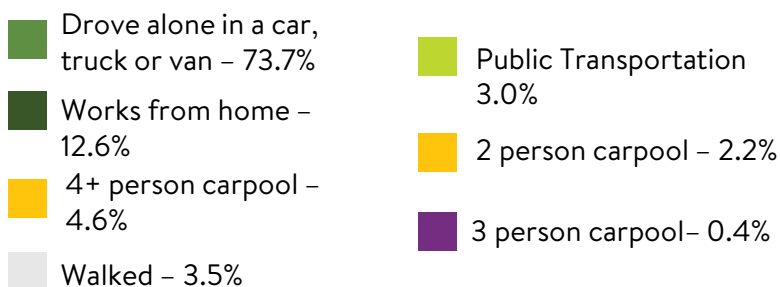
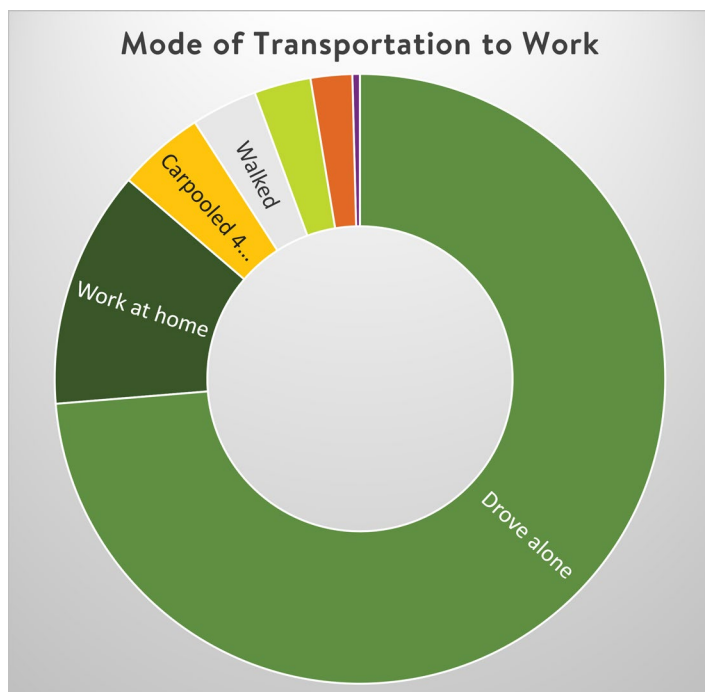


Census Tract 9682 Statistics:

- Total Population – 1,857
- Number of parcels within Census Tract 9682 (includes parcels that are partially within Tract 9682) – 1,703
- Number of developed Parcels -846
- Percent of parcels that have been developed – 49.7%

Assess to public Transportation:

- Number of developed parcels within 1/4 mile of a bus stop or a gondola terminal – 277
- Number of parcels within 1/2 mile of a bus stop or a gondola terminal – 330
- Percent of developed parcels within a 1/4 mile of a bus stop or a gondola terminal – 32.7%
- Percent of developed parcels within a 1/2 mile of a bus stop or gondola terminal – 39.0%



Vehicle Availability –

- No vehicle available in household – 0.0%
- 1 vehicle available in household– 6.6%
- 2 vehicles available in household – 42.0%
- 3 or more vehicles available in household – 51.4%